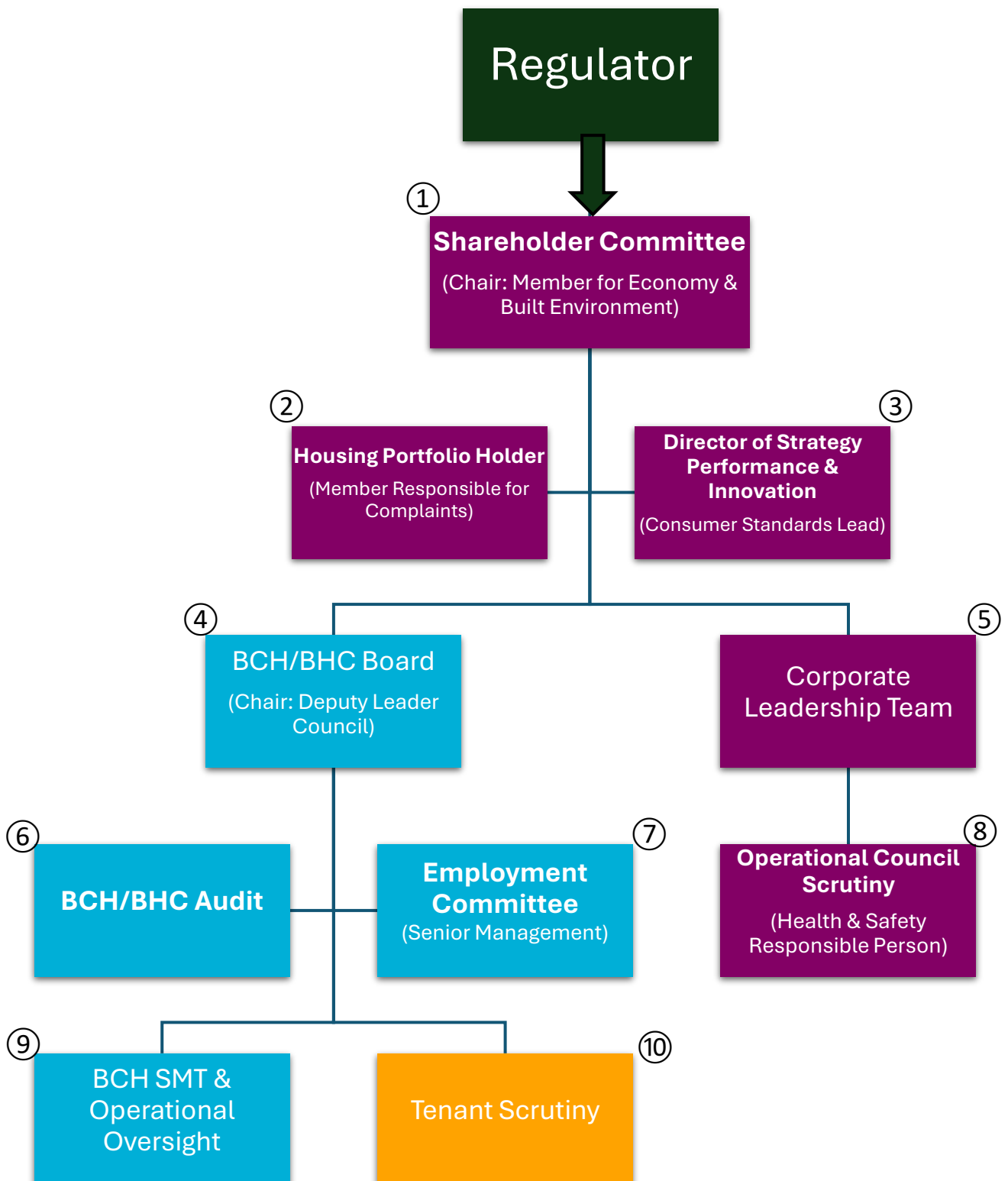


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	Meeting/Role	Function (in relation to delivery of social housing)	Membership	Frequency	Key Reports	Approvals
1	Shareholder Committee	Overall responsibility for ensuring compliance with Regulatory standards. To provide the necessary oversight to the companies from a shareholder's perspective on areas of legal, statutory, regulatory or consumer standard compliance.	Elected members (including Leader of Council), Chief Operating Officer BCH, and other directors e.g. Finance Director as required.	Bi-Annual housing focussed reports NB/Shareholder convene monthly, so items can be taken outside this.	Financial Performance Report Annual Report, including TSMs and assurance on compliance with the Social Housing (Regulation) Act, 2023.	BCH Business Plan
2	Housing Portfolio Holder	Responsible for strategic housing, which include compliance with relevant housing regulation Member Responsible for Complaints.	Quarterly Briefings with Consumer Standards Lead, Health & Safety Responsible Person and Housing Standards & Compliance Manager	Quarterly and in line with reporting to Board	Performance Scorecard and assurance on compliance with the Social Housing (Regulation) Act, 2023.	Housing Ombudsman Complaint Handling Code Annual Submission: Self-Assessment, Policy and Service & Improvement Report.
3	Director of Strategy, Performance & Innovation	Consumer Standards Lead and responsible for ensuring compliance with the Housing Regulator, and lead on the Housing client function.				Responsible for compliance with Consumer Standards
4	BCH/BHC Board	Setting and ensuring compliance with the values, vision, mission and	Council and independent non-executive directors appointed by the Shareholder based on their	At least quarterly	Performance report and scorecard, TSMs, complaints,	Ratification of key policies,

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		strategic objectives of the company, ensuring its long term success.	skills and experience. Chaired by Deputy Leader of Council		Tenant Voice, key policies assurance on compliance with the Social Housing (Regulation) Act, 2023.	strategies, service delivery plans.
5	Corporate Leadership Team	Responsibility for monitoring the performance of the authority, focussing on outcomes for service users, taking decisions on the allocation of resources and leadership of risk to ensure effective delivery	BC Corporate Leadership Team	Quarterly and in line with reporting to Board	Performance update and scorecard, TSMs assurance on compliance with the Social Housing (Regulation) Act, 2023. TSM Analysis Report	Publication of TSMs
6	BCH/BHC Audit	To provide oversight of the audit process and the system of internal controls and compliance with law, regulations, the company's policies and procedures.	Board members, BCH COO, BCH Directors, BC Head of Audit, Head Information & Governance, Housing Standards & Compliance Manager	At least 3 times a year	Audit reports, risk register, detailed compliance and health and safety data and assurance on compliance with the Social Housing (Regulation) Act, 2023.	Relevant policies and Audit actions.
7	Employment Committee (Senior Management)	To deal with employment matters relating to the senior managers accountable to the Board	Board members, BC HR Advisor, BCH COO (unless determining matters relating to their post)	At least once a year	COO appraisal outcomes and other employment matters as required	SMT salary progression, recommendations to Board on senior appointments and pay arrangements

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8	Operational Council Scrutiny Includes:					
	Capital Programme & Asset Compliance Meeting	Ensure that the Council owned stock managed by its ALMO Blackpool Coastal Housing is safe, of good quality and is compliant with legislative health and safety requirements.	Chaired by Responsible Person for Health & Safety (Head of Property and Asset Management) Members include BCH SMT and heads of service relating to property standards and compliance	Quarterly, scheduling in line with Audit.	Scrutiny of performance data relating to stock condition as detailed in BCH's Compliance Report and/or Scorecard and HRA: Capital Budget. Assurance on compliance with the Social Housing (Regulation) Act, 2023.	
9	BCH SMT & Operational Oversight	Implements strategy, ensures compliance with regulation, manages delivery & performance of services. Key operational meetings include Health & Safety Committee, Fire Working Group, Asbestos Working Group	Key operation staff	Varies	Health & Safety dashboard, team performance scorecards, assurance on compliance with the Social Housing (Regulation) Act, 2023.	Service Plans
10	Tenant Scrutiny: TOWER Scrutiny	See also below flowchart TOWER Scrutiny Panel provides an independent, customer focused, advisory and consultative role to BCH and Blackpool Council	Tenant Members	Monthly	Performance Scorecard, TSMs, assurance on compliance with the Social Housing (Regulation) Act, 2023.	Scrutiny recommendations.

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