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- Home
- Find a Home
- Homeless - How can we help?

[Home](#) > [Find a Home](#)

Have you been offered a property with Blackpool Coastal Housing?



Last Modified July 09, 2019

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HAVE YOU BEEN MADE A PROPERTY OFFER BY US? WHAT YOU NEED TO DO NEXT.....

If we have contacted you to provide you with a provisional offer of a property you will need to complete and return the following documents within 3 days. We will then contact you to arrange an internal viewing of the property.

REFERENCES

You need to provide us with two references - one from your current or most recent landlord, and a character reference from someone in a position of responsibility (not family or friends). Return these to MyHomeChoice Blackpool within 3 days. Your lettings officer will advise you if the references are acceptable.

[Reference form, to be completed by your landlord or employer](#)

[Reference form to be completed by your Support Worker \(if required\).](#)

AFFORDABILITY

[Budgeting Form \(Online\)](#)

[Budgeting Form \(Printable\)](#)

[Health Assured budgeting advice](#)

You will also need to bring with you the following documentation:-

Proof of income: If employed bring 5 weekly wage slips in a row, or 3 fortnightly wage slips in a row, or 2 monthly wage slips in a row. If you receive any benefit please bring proof of the amount you receive from the DWP (Department for Work and Pensions).

Bank Statements: Two recent full months bank statements for all accounts plus evidence of any other savings and investments.

If you are planning on claiming Housing Benefit or Universal Credit you will need to update your details and rent liability with the DWP.

IDENTIFICATION

What I.D you will need to provide:

Applicants and household members are required to provide two proofs from the following list:

One proof must come from **List A** and needs to show your National Insurance Number (NINO).

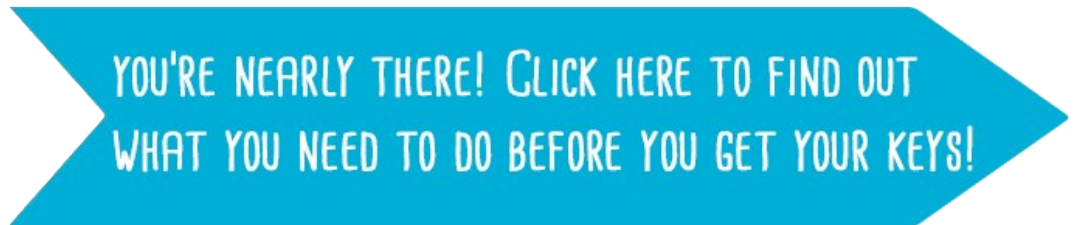
The other can come from List A or List B. The two proofs must be different types of document.

LIST A	LIST B
DWP Letter	Birth Certificate
HM Revenues & Customs Letter	Marriage Certificate
National Insurance Card	Civil Partnership Certificate
Payslips from your current employer	Current Passport
P45 of P60	Driving Licence

Job Centre Plus Letter	Medical Card
	Utility Bill
	Bank or Building Society Statement
	Life Assurance Policy
	Other bills i.e tv licence
	Insurance documentation





PLEASE NOTE THAT SHOULD YOU FAIL TO BRING AT LEAST 2 FORMS OF ID TO THE SIGN UP APPOINTMENT WE WILL BE UNABLE TO PROCEED WITH THE INTERVIEW

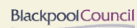
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