

# VOLUNTEER WITH BCH

## CLEAN WARDEN- ROLE DESCRIPTION

Our volunteer opportunities support a range of activities and projects by assisting staff in their work and helping to improve services. Our friendly Involvement and Communications Team are on hand to offer training and support so you are comfortable carrying out your role. We also pay reasonable out-of-pocket expenses including travel and refreshments while volunteering and attending training or other events in line with our expenses policy.

**Hours:** 1-2 per month

**Location:** Communal areas/entrances around where you live

**Reporting to:** BCH Environmental Manager/Involvement and Communications Team

### Purpose of the role

On a monthly basis as a Clean Warden you will fill in a survey, either online or by post, that asks you to rate the condition of the communal areas where you live i.e. whether the stairwells are clear, hallways are clean etc.

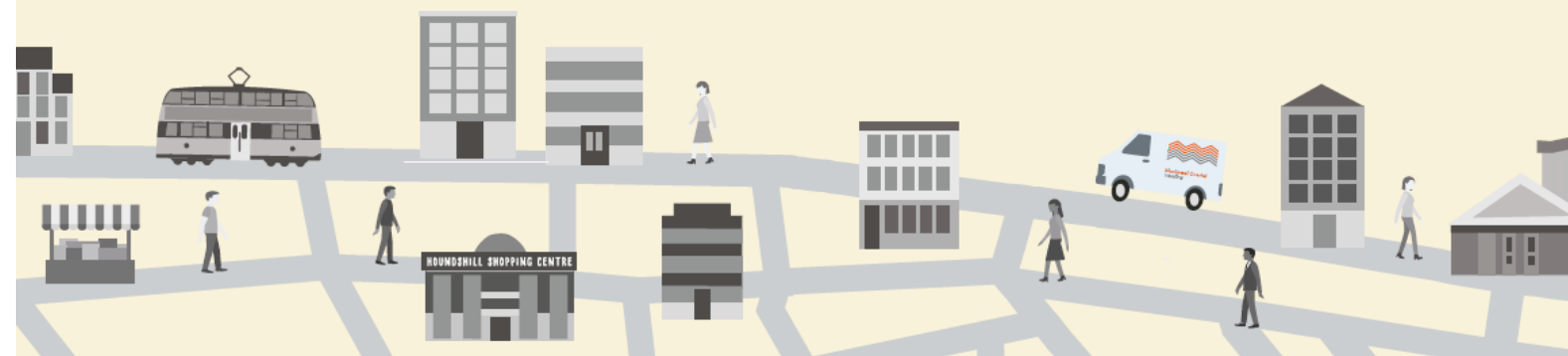
**Experience:** no experience required as full training will be given  
be a BCH tenant or leaseholder

**Skills:** be able to meet monthly deadlines  
be able to give an independent and fair view

### Training and support

You will receive ongoing training and support from the Estate Contracts Manager and Involvement and Communications Team with more formal training sessions provided as and when necessary.

**Benefits** directly involved in the ongoing monitoring of the cleaning contract  
BCH skilled staff on hand to offer guidance and support  
receive the Clean Sweep magazine  
reasonable volunteer expenses covered  
incentive scheme



# VOLUNTEER WITH BCH

## CLEAN WARDEN – VOLUNTEER FORM

**Please tell us your details**

Your contact details will help us to get a hold of you to let you know more about volunteering with BCH

Your name

Your address

Your contact email

Your contact telephone number

**Accessibility and practical needs?**

Do you have any practical needs where we could help, by making adjustments such as large print, Braille or a different language?

Yes

No

If you answered yes please tell us how we can help you

**Please read and sign this declaration**

I'd like Blackpool Coastal Housing's to contact me about volunteering opportunities and am happy to be sent information about BCH and its services.

Signed \_\_\_\_\_ Date \_\_\_\_\_

**Post this form to**

**Involvement and Communications Team**  
 Blackpool Coastal Housing  
 17-19 Abingdon Street  
 Blackpool  
 FY1 1DG

**Email this form to:**

**customerinvolvement@bch.co.uk**

**We will use the information you provide in this form to contact you about volunteering opportunities with Blackpool Coastal Housing and to keep you updated on the service you receive from us.**

