

Exit Survey Issued Y / N

Survey Returned Y / N

Termination Notice

NAME OF TENANT(S).....

I hereby give notice of my intention to terminate the tenancy of the premises:-

.....

with effect from Monday..... day of 20..... and I understand that the keys should be returned to my Blackpool Coastal Housing local area office by that date.

I acknowledge that I am liable for the payment of rent due to the date of termination and that any property left on the premises after that date may be treated as being abandoned and can be disposed of, and any costs involved in clearing the property will be charged to me. I further understand that keys are to be returned to my local housing office before 12.00 Middy on the Monday my termination expires and that failing to do so will result in me being charged further weeks rent.

I agree to the property being advertised on Homestop (which may include an advert in the Evening Gazette) within the termination period.

I understand that this does not affect my rights as a tenant and that I am still bound by the clauses stated in my tenancy agreement.

An inspection of the premises can be made am / pm on

Current Tel. No:

Signed:(Tenant)

Signed: (Duly authorised agent for the tenant)

Date: day of 20.....

Forwarding Address:

Reason for Leaving:

Deceased Tenant:

Date of Death: Relationship to Deceased:

Name of Next of Kin:

Address of Next of Kin:

Tel. No:

Address of Agent for Relative:

Tel. No:

Property Adapted: Yes / No Details:

Electric Supplier:

Electric Meter Reading:

Gas Supplier:

Gas Meter Reading:

Property ref: