

**MINUTES OF THE ANNUAL GENERAL MEETING
TENANTS' LIAISON FORUM
10th August 2011**

Present:

Mr M Christian	Ingthorpe Tenants' and Residents' Association (Chairman)
Mr J Scholey	Sheltered Housing Forum (Vice Chairman)
Mr K Myers	Sheltered Housing Forum
Ms E Welsh	Friends of Horsebridge
Mr D Greenwood	Friends of Horsebridge
Mrs E Christian	Disability Forum
Mr B Rogers	Melbourne, Brisbane and Hobart Tenants Association
Mrs A Barker	Melbourne, Brisbane and Hobart Tenants Association
Mrs M Horn	Grange Park Residents Association
Mrs J Stirling	Grange Park Residents Association
Mr A Pilborough	Munster Avenue Residents Association
Mrs C Pilborough	Munster Avenue Residents Association
Mrs M Everett	Bostonway Residents Association
Mrs C Thornber	Bostonway Residents Association

In Attendance:

Councillor Campbell	Blackpool Council
Councillor Hutton	Blackpool Council
Mrs M Cornall	Blackpool Coastal Housing
Mr M Glennon	Blackpool Coastal Housing
Mrs S Grundy	Blackpool Coastal Housing
Ms S Tomlinson	Blackpool Coastal Housing
Miss J Ellis	Blackpool Coastal Housing
Mrs H Master	Social Housing and Development Worker, Housing Client Team
Mrs J Parker	Social Housing and Development Worker, Housing Client Team
Miss G Atkinson	Senior Democratic Services Adviser, Democratic Services

Action

1. WELCOME

The Chairman welcomed attendees to the meeting.

2. APOLOGIES

Apologies were submitted on behalf of Mr P. Jefferson, Mrs D. Williams and Mrs D. Wightman.

3. MINUTES OF THE PREVIOUS ANNUAL GENERAL MEETING, 13th July 2011

The minutes of the previous Annual General Meeting of the Tenant Liaison Forum held on 13th July 2010 were agreed as a correct record.

4. MINUTES OF THE PREVIOUS TENANT LIAISON FORUM MEETING, 10th May 2011

The minutes of the previous Tenant Liaison Forum meeting held on 10th May 2011 were agreed as a correct record.

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5. CHAIRMAN'S REPORT

A copy of the Chairman's Report was circulated to the Forum. The report included an outline of the Forum's key achievements since July 2010 and appreciation for the hard work and commitment of tenants and Blackpool Coastal Housing officers towards the success of the Forum.

The Forum thanked the Chairman for undertaking the role during 2010/11.

6. NEW CUSTOMER INVOLVEMENT AND SCRUTINY ARRANGEMENTS

Mrs Cornall advised that the Tenant Liaison Forum would be officially disbanded following Cabinet Member approval of the proposed Customer Involvement and Scrutiny Arrangements. The decision was currently being considered by Legal Services and it was anticipated that formal approval would be confirmed in September 2011.

Upon approval, the Blackpool Tenants and Leaseholders Assembly would be officially appointed, together with the integration of a formal scrutiny process via the Service Improvement Panels. The Forum was advised that Mrs Parker, Housing Client Team, would provide direct administrative and scrutiny support to the Assembly.

Mrs Cornall thanked the Chairman and members for their commitment towards the Forum and gave her appreciation towards Mr Glennon for his hard work in developing the new Customer Involvement structure.

Mr Glennon advised that once the Tenant Liaison Forum had been disbanded Resident Groups would be invited to become Community Partners and following Cabinet Member approval, a copy of the Community Partners Agreement would be circulated to all Tenants and Residents Associations.

It was reported that under the proposed new arrangements, a number of Associations had already demonstrated an interest in participation and it was anticipated that the new Community Partner criteria would encourage more groups to be involved.

With regard to recruitment for the new Assembly, Mr Glennon advised that there had been a positive response to positions on the Assembly and that a shortlisting exercise would be undertaken following Cabinet Member approval. Training would be provided to Assembly members focusing on the scrutiny process, together with key scrutiny skills. All members of Service Improvement Panels would receive their new Terms of Reference following Cabinet Member approval.

7. ANY OTHER BUSINESS

Mrs Horn, Grange Park Residents Association, advised that the project funding which had been approved by the Forum at the previous meeting had been allocated to the Cherwell Club and had provided a camping trip for those members who had gained sufficient credits through involvement with community activities. Mrs Horn advised that the camping trip had been a significant success and it was hoped that more children would be involved next year.

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There had been an Open Day at Grange Park to raise money for a child with leukaemia. Mrs Horn advised that further details would be published in the local press in due course.

A concern was raised with regard to a flat on Munster Avenue which had the windows boarded-up. The flat had experienced recent metal theft and was considered to have safety issues. Mrs Cornall agreed to investigate the concern raised.

Maggie
Cornall

With regard to a previous issue raised regarding the paving stones at Aysgarth Court, Mr Glennon advised that he would speak to Mr Grimshaw.

Ian Grimshaw

It was reported that the new Grounds Maintenance team had achieved positive results in the Grange Park area and it was requested that compliments be forwarded to the team.

Mike Glennon

8. CLOSE

The Forum noted that the Tenant Liaison Forum would be officially disbanded following Cabinet Member approval of the proposed Customer Involvement and Scrutiny Arrangements and therefore there would be no further meetings of the Forum.

The meeting ended at 11.30 a.m.

Any queries regarding these minutes, please contact:

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