



Neighbour Complaint Incident Diary Sheet

ReACT REF: _____

Your Name & Address:

Contact Telephone Number:

Address of who the complaint is about:

The information you provide will help to ensure we are treating you fairly and equally.

Ethnic Origin _____

Religion _____

Disability _____

Age _____

Date of Incident:..... Time of Incident:.....

Place of Incident:.....

Brief details of what happened:

.....

.....

.....

.....(please continue overleaf if required)

Who did it?

How did it make you feel?

Have you discussed or made any attempts to resolve the issue with the Perpetrator? (please delete as appropriate) **YES** or **NO**

If **NO**, why?

Details of any witnesses: Print Name: Address:

Did you report the incident to anyone e.g. Police? If so, who? Log No. (if applicable):

I declare that these are the true facts and confirm the above are a true record of the incident which I witnessed

Signature of Complainant: Date signed:



Please be aware that this incident sheet may be used as evidence in a Court of Law, we would therefore be very grateful if you could ensure that you write clearly and as neat as possible. On completion, please return to your Housing Office