



BLACKPOOL COASTAL HOUSING LIMITED

MINUTES OF THE BOARD MEETING HELD ON WEDNESDAY 27th JULY 2011 AT 6.00PM IN THE BOARD ROOM AT COASTAL HOUSE

PRESENT:

Diane Bellinger
Cllr Lily Henderson MBE
Cllr Adrian Hutton
Alan Marsh
Judith Mills
Cllr Martin Mitchell
Bill Rogers
Cllr Andrew Stansfield
Janet Stirling
Alison Stringer
Paul Whitehead
Doreen Wightman (Chair)
Cllr Christine Wright

Cllr Simon Blackburn (Labour Leader of Blackpool Council – as an observer)

IN ATTENDANCE:

Peter Jefferson	(Chief Executive)
Cyril Holland	(Director of Property Services)
Neil Jack	(Director of Finance & Resources)
Peter Whittaker	(Company Secretary)
Michael Watson	(Policy & Performance Officer)
Sam Fowler	(Personal Assistant) - Minutes

PART A – OPEN SESSION

1.	<p><u>Apologies</u></p> <p>Cllr Blackburn offered an apology on behalf of Cllr Gillian Campbell, the Council's Portfolio Holder for Housing, who had intended to attend the meeting as an observer. She had been unable to do so and Cllr Blackburn was attending in her place.</p> <p>He thanked Doreen Wightman for the letter of thanks she had sent to him on behalf of the Board after his resignation upon becoming Labour Leader of the Council following the local elections in May. He commented favourably on the work that BCH did in managing and maintaining the Council's stock of social housing.</p> <p>He "apologised" for, as he put it, "stealing" the BCH Director of Finance & Resources, Neil Jack, who had been very recently appointed as Chief Executive of Blackpool Council.</p>
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2.	<p><u>Declarations of Interest</u></p> <p>None</p>
3.	<p><u>Minutes of Meeting 8th June 2011</u></p> <p><u>Agreed:</u> That the minutes be approved as a true record.</p>
4.	<p><u>Matters Arising</u></p> <p>Equality & Diversity Training – Bill Rogers, Board Champion for Equality & Diversity, confirmed that availability of the online training had been extended until the end of August and asked all Directors to ensure that they completed it.</p> <p><u>Agreed that:</u></p> <p>A. Proof of previous E & D training undertaken would suffice in place of the online course. B. The issues raised in connection with accessing the website be investigated.</p>
5.	<p><u>2011-12 BCH Delivery Plan</u></p> <p>Peter Whittaker presented the report and explained the reasons for submitting an updated final draft that reflected the outcome of consultation with the Tenant Liaison Forum and the Council Client.</p> <p>Paul Whitehead commented on the need to correct some spelling errors. Diane Bellinger expressed her opinion that it was an excellent document.</p> <p><u>Agreed:</u> That the final draft of the 2011-12 BCH Delivery Plan be approved for publication and action following the rectification of identified spelling errors.</p>
6.	<p><u>2010-11 BCH Annual Report</u></p> <p>Peter Whittaker presented the report which gave the Board the opportunity to consider the development and production process for the Annual Report, which had involved significant customer input. He further explained that the Tenant Services Authority had changed its requirements and the Annual Report no longer has to be submitted to it.</p> <p><u>Agreed:</u> That the report be noted.</p>
7.	<p><u>Tenant-Led Scrutiny Update</u></p> <p>Maggie Cornall confirmed that a report to move this issue forward had been submitted to the Council's Portfolio Holder. Verbal approval had been given but the outcome of the "call in" process was still awaited before the recruitment process could begin.</p> <p>Peter Jefferson reported that BCH had received an award at the NFA Conference for the BCH Academy. Doreen Wightman congratulated Maggie and her team on this achievement.</p>



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