

Neighbour Complaint Incident Diary Sheet

ReACT REF: 123

Your Name & Address:.....Mrs A Another 22 Town Street, Blackpool FY1 1NN

Contact Telephone Number:.....01253 123456.....

Address of who the complaint is about:.....24 Town Street, Blackpool FY1 1NN.....

The information you provide will help to ensure we are treating you fairly and equally.

Ethnic Origin _____

Religion _____

Disability _____

Age _____

Date of Incident:.....03.01.09..... **Time of Incident:**.....10.40pm through until 01.00am.....

Place of Incident:.....24 Town Street, Blackpool.....

Brief details of what happened: ...The tenant of 24 Town Street was playing loud music through into the night. It started at 10.40pm and.... continued until 01.00am the following morning, but also at about 11.15pm visitors arrived and then about 5 minutes later I heard a lot..... of banging and shouting and then fighting started. I called the Police at about 11.45pm who arrived soon after and the tenant was..... arrested. A few minutes later an ambulance arrived and one of the visitors were taken away..... **(please continue overleaf if required)**

Who did it?the person living at 24 Town Street and visitors to the address.....

How did it make you feel?Tired and annoyed as I am in poor health.....

Have you discussed or made any attempts to resolve the issue with the Perpetrator? (please delete as appropriate) **YES** or **NO**

If **NO**, why?

Details of any witnesses: Print Name: ...Mr B Another ... **Address:** ...18 Town Street, Blackpool

Did you report the incident to anyone e.g. Police? If so, who? Police Log No. (if applicable): 222 WQ 03.01.09...

I declare that these are the true facts and confirm the above are a true record of the incident which I witnessed

Signature of Complainant: **Date signed:**

Please be aware that this incident sheet may be used as evidence in a Court of Law, we would therefore be very grateful if you could ensure that you write clearly and as neat as possible. On completion, please return to your Housing Office